

Change 1163 - 092211 Commencement of Work and Pre-const Meeting

Invitation to Bid

9. **CONTRACT TIME:** The Contract Time for the completion of the Work shall be [number] Working Days.

SSP

1-2 **TERMS AND DEFINITIONS.** To the GREENBOOK and the WHITEBOOK:

Construction Phase Contract Time - DELETE in its entirety.

Contract Time - The number of days as stated in the Contract Documents for the completion of the Work. The accounting for Contract Time starts with the Pre-construction Meeting date.

Notice to Proceed – DELETE in its entirety and Substitute with the following:

Notice to Proceed (NTP) - A written notice given by the City to the Contractor formally awarding the Contract and authorizing the Contractor to proceed with certain items of the Work e.g., professional services, ordering materials, and permit applications that do not involve site work.

6-1.2 Commencement of Work. DELETE in its entirety and SUBSTITUTE with the following:

Unless specified otherwise, construction shall start within 10 Working Days after Pre-construction Meeting and be diligently prosecuted to completion within the Contract Time. The Contractor shall not start any construction activity at the Site until the Pre-construction Meeting is held.

For paving Work, the Contractor shall coordinate the Work to facilitate the installation and protection of the new curb ramps and associated concrete work prior to commencing the asphalt overlay operations. The Work at a specific location shall not commence until all layouts and measurements are agreed upon by both the Contractor and the Engineer.

For the Design-Build contracts, the Design-Builder shall not begin construction of the Project or any portions thereof until the Engineer approves the design for the Project or portion thereof.

No payment shall be made for any construction Work performed prior to the Engineer's approval. Applications for payment for such work shall not be binding on the City.

For the as-needed e.g., GRC contracts, the Work shall be completed within the time i.e., Working Days specified on the Task Order.

ADD: 6-1.8 Pre-construction Meeting. Within 20 Working Days from the NTP the Engineer will conduct a pre-construction conference (Pre-construction Meeting). The Contractor shall attend the Pre-construction Meeting. The purpose of this conference is to coordinate certain activities and to establish a working relationship between the Contractor, utility firms, and various City agencies. The agenda will include items such as design services and submittal and review process for Design-Build contracts, critical elements of the work schedule, submittal schedule, cost breakdown of major lump sum items, payment requests and processing, environmental and community concerns, coordination with the involved utility firms, the level of record project documents required and emergency telephone numbers for all representatives involved in the course of construction.

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Upon the Contractor's request, the City may delay the Pre-construction Meeting up to:

- a) 5 Working Days, or
- b) 40 Working Days for the preparation, submittal, obtaining approval for and filing of the PRDs in accordance with 801, "STORM WATER POLLUTION CONTROL", or
- c) 60 Working Days for the preparation, submittal, and approval of the TCP on "D-sheets" when specified in 7-10.2, "Traffic Control."

The number of Working Days to delay the Pre-construction Meeting shall be requested from the Engineer with justification within 24 Hours upon the receipt of NTP.

For areas that do not require engineered TCP on D-sheets, the Contractor may at any time after the Pre-construction Meeting obtain a TCP Permit via Working Drawings or the City's over the counter process and start the Work. If the Contractor decides to commence the construction work before the completion of the D-sheet TCPs, the Contractor shall forfeit the 60 Working Days specified here. The D-sheet TCP shall be done concurrently and no additional time will be granted.

If the City delays the Pre-construction Meeting, the Contract Time commencement will be delayed accordingly without an increase in the Contract Price.